

# Geoffrey Skinner

## EDUCATION

M.L.I.S.

San Jose State University, San Jose, Calif., Dec. 2002

Emphasis in academic librarianship and web publishing, with additional coursework in reference and information services. Portfolio available at

[www.stanford.edu/~gskinner/mlis/](http://www.stanford.edu/~gskinner/mlis/)

B.A., English and Music

Stanford University, Stanford, Calif., June 1985

## AREAS OF EXPERTISE

Media and electronic resources cataloging

Serials cataloging

Personal and corporate name authorities

Website design, publishing and management

Project management

Information seeking and retrieval

Desktop computer systems and applications

## LIBRARY EXPERIENCE

*Media & Electronic Resources Support Cataloger, Cataloging & Metadata Services Dept.*

Assisted in SGML coding on finding aids for several manuscript collections.

*Circulation Assistant, Braun Music Library*  
Stanford University Libraries, Stanford, Calif., 1985 - 1986

## **SERVICE**

*Technical Services Division Web designer and coordinator*  
Stanford University Libraries, Stanford, Calif., 2001 - Present  
[www-sul.stanford.edu/depts/ts/](http://www-sul.stanford.edu/depts/ts/)  
Stanford University Libraries, Stanford, Calif., 2002 - Present

*Member, Library Committee*  
Acterra Environmental Library & Resources Center, Palo Alto, Calif., 2002 - Present

*Chair, Cataloging & Metadata Services Web Advisory Group*  
Stanford University Libraries, Stanford, Calif., 2001 – Present

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